

March 24, 2026

Re: Local Jurisdiction Annual Reports for Calendar Year 2025 (CY2025)

Dear Planning Director and Planning Commission/Board Chairs (Jurisdictions with population of at least 150,000)

I would like to thank you for submitting a Local Jurisdiction Annual Report and the new Building and Development Application (BDA) Report for CY2024. The information you provided is essential for the Maryland Department of Planning's (MDP's) annual [Summary of Local Government Annual Reporting](#), submitted to the General Assembly. MDP compiles and analyzes this information to measure Maryland's progress toward meeting its sustainable growth goals, such as concentrating new development in Priority Funding Areas (PFAs).

With the creation of the Governor's Maryland Coordinated Permitting Review Council (Permitting Council), this BDA report is becoming increasingly important. Attached to this email is the composite CY2024 responses from all nine of the jurisdictions required to submit a BDA report. MDP shared this information with the [Maryland Coordinated Review Permitting Council](#), which was created with Executive Order 01.01.2024.39. To improve the compatibility of the BDA information across jurisdictions, MDP will convene a meeting within the next two months with the local BDA report coordinators. Please forward the contact information of the appropriate local staff to be involved and notified of this effort.

New for the CY2025 Local Jurisdictional Annual Report, [§20-125](#), Local Government Article, requires charter, code and commission counties to identify the amount and location of the collection and the expenditures of development impact fees, surcharges, or excise taxes collected for the prior calendar year. MDP added **Section VII** to the Local Jurisdictional Annual Report Worksheet, *County Collection and Expenditure of Development Impact Fees, Surcharges, or Excise Taxes*. As this is a new requirement, MDP will host a question-and-answer session this spring and invite staff from those counties which need to submit this report. If you would like to attend, please let MDP know and review Section VII prior to the meeting.

Also new for CY2025 is the adoption of Maryland's [Sustainable Growth Planning Principles](#) (Principles). The Principles were signed into law by Governor Moore on April 8, 2025, following the Maryland General Assembly approval of House Bill 286. The Principles are now required to be implemented through all new comprehensive plans and comprehensive plan updates. The

planning commission should review these new Principles and the [Sustainable Growth Implementation Guide](#) prior to approving this year's annual report.

Starting in CY2024, [§7-105](#) requires jurisdictions with an existing population greater than 150,000 to measure the permit processing times of residential development, and to submit a Building Development and Applications (BDA) Report to MDP and DHCD, by July 1, 2026. MDP created a [BDA Report Guide and Worksheet](#) with the assistance of participating jurisdictions. As expected with a new process, the submittal responses to the template questions varied by jurisdiction, making a cumulative analysis and report challenging. MDP will continue to work with jurisdictions to evaluate how to best update the BDA template and assist with more uniform reporting.

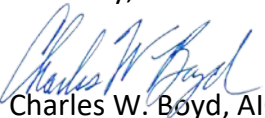
One significant change made for CY2025 is that the BDA Report Form is now a stand-alone worksheet and has been removed from the Local Jurisdictional Annual Report worksheet tables for [§7-105](#). Eight of nine jurisdictions submitted the BDA Report separate from the Local Jurisdictional Report as these reports are usually prepared by different departments. MDP understands that each reporting jurisdiction has a unique permit monitoring system, capabilities, and resources. MDP encourages local adjustments to the templates to better accommodate your data, along with continued dialogue with MDP.

Counties are reminded that beginning January 1, 2027, the additional quarterly reporting requirements of [§7-105\(c\)\(1\)](#) take effect. MDP acknowledges that many jurisdictions are currently submitting monthly reports.

As an additional reminder, MDP has streamlined our submission process. Annual reports, five-year mid cycle reports, comprehensive plans, annexations, PFA certifications, water and sewer plans, and APFO reports can now be submitted to mdp.planreview@maryland.gov. Hardcopy submissions to MDP are no longer required. For additional information and guidance on submissions to MDP, visit MDP's webpage titled [Instructions and Guidance on Plan Submissions to the Maryland Department of Planning](#).

Our department is always available to help you with the annual reporting process so please contact David Dahlstrom, AICP and provide him with the names and emails of your local BDA report coordinators at david.dahlstrom@maryland.gov. We appreciate your participation.

Sincerely,



Charles W. Boyd, AICP

Assistant Secretary of Planning Services

Attachment: BDA Summary Stats Table for all (9) Counties

Table 1A: BDA RESIDENTIAL SUMMARY STATISTICS FOR ALL BDA COUNTIES (CY2025)

Development Project Type	Total Units	Metric	Value (Days)	Range (Low-High)
Residential	5,171	Mean	273	53-737
“	“	Median	218	20-670
“	“	Standard Deviation	217	58-632
Mixed Use	4,986	Mean	222	48-503
“	“	Median	195	48-440
“	“	Standard Deviation	141	5-632
Total Residential Units	10,157	-	-	-

Table 2A: BDA PERMIT SUMMARY STATISTICS FOR ALL BDA COUNTIES (CY2025)

Development Project Type	Total Permits	Metric	Value (Days)	Range (Low-High)
Building Permits	11,467	Mean	68	10.4-259
“	“	Median	58	8-228
“	“	Standard Deviation	66	5.98-144
Total Number of Permits	11,467	-	-	-