



Maryland Coordinated Permitting Review Council: Meeting Minutes

Date: April 9, 2025, 1:00 pm – 3:00 pm

Location: Hybrid – Chesapeake Bay Conference Room, 19th Floor

Maryland Department of Planning Offices

120 E. Baltimore Street, Baltimore, MD 21202

Hybrid Format with Virtual Option

Call to Order:

Chair Rebecca L. Flora opened the meeting at 1:00 PM and welcomed Council members and agency representatives. She emphasized the urgency of delivering on the Governor's Executive Order (EO) within the 14-month timeframe and encouraged consistent agency participation.

Council Members in Attendance:

AGENCY	DESIGNEE/ALTERNATE	PRESENT	ABSENT
MDP	Rebecca Flora	x	
MDOT/SHA	Joe McAndrew	x	
DHCD	Julia Glanz	x	
MDA	Michael Calkins		x
MEA	Jenn Aiosa	x	
MDSP	Kenya Lucas for Jason Mowbray	x	
MDE	Suzanne Dorsey	x	
DNR	David Goshorn for Josh Kurtz	x	
DoIT	Marcy Jacobs	x	
Commerce	Luis Cardona	x	
MEDCO	Tom Sadowski		x

Attendees were reminded that each agency should designate one representative that will consistently be available, and one alternate, if needed. Meetings will occur monthly starting in June. Working Groups and project teams may meet more frequently. MDP staff introductions included: Sylvia Mosser, Darius White, Mike Haxel, Jason Dubow, Melanie Gross with roles currently being defined.

Executive Order Overview

The Chair reviewed the EO's structure, focusing on Section D, which includes the Council's responsibilities. Members were provided with a handout summarizing the EO language and expectations for interagency collaboration, project selection, and reporting.

Research

FAST-41 Model (Brad Fallon, GLO)

- Outlined types of projects included in the federal infrastructure permitting dashboard.
- FAST-41 was limited in scope and did not represent a comprehensive model.

Efficiency Commission (Marcy Jacobs, DoIT)

- Review of outcomes from Maryland's past Efficiency Commission work.

Virginia Case Study (Rebecca Flora/Sylvia Mosser - MDP)

- Virginia's model was highlighted as the most comprehensive found to date.
- Virginia launched with one agency and expanded significantly to include eight state agencies.
- Transparency and phased implementation were keys to success.
- A summary will be reported to the Governor with findings and recommendations.

Pilot Project Selection Criteria

Selection criteria were presented by Sylvia Mosser using a spreadsheet aligned with the EO. Drop-down options allow agencies to evaluate prospective projects based on pre-defined categories. This tool will help refine and finalize the pilot project portfolio.

Review of Potential Pilot Projects

Council previewed the draft list of prospective pilot projects, including Bainbridge as an early example. Coordinated Project Plans (CPPs) will be developed by project teams using tools like Microsoft Project. The Working Group will continue vetting and refining a diverse but manageable project portfolio for Council approval.

Current Agency Permit Systems

Brief overviews of current permitting systems were presented:

- **MDE** – Suzanne Dorsey
- **MDOT/SHA** – Joe McAndrew
- **DoIT Systems Approach** – Marcy Jacobs

Intake System and Dashboard Concepts

Mike Haxel, MDP provided an overview of concepts under consideration for a centralized intake system and project tracking dashboard. These systems will support transparency, coordination, and performance tracking.

Appointed Council Seats

The four Governor-appointed Council seats are in progress. Nominees are being directed at the Appointments Office portal. Chair Flora is coordinating with the Appointments Office and plans to have appointments finalized before the June meeting. New members will be oriented prior to their first meeting.

Timeline and Next Steps

Monthly Council meetings will begin in June and be held on the second Wednesday of each month through June 30, 2026, the term of the EO. Working Groups may meet bi-weekly as needed. The meeting adjourned at approximately 3:00 PM.