

Annual Report Data Export Information

Note to user: Spreadsheet compatible in Microsoft Excel Version 2007, 2010 and 2011 (Mac) ONLY.

The Maryland Department of Planning has developed a web tool that will enable all jurisdictions to enter their Annual Report development activity data into a State-wide database framework. To assist this process, jurisdictions may also “export” their data into the data structures provided by MDP to populate the fields of data on the web tool, and allow the jurisdiction to complete and proof as needed.

What is the “export” process purpose?

To make it easier for jurisdictions who already maintain annual report data in an electronic database format, MDP will provide our data base structure to allow jurisdictions to export their data into the data structures provided by MDP. Once imported into our system, the jurisdiction can log back on to the Indicators web tool for you to complete and proof as needed.

What is the MDP State-wide framework?

The MDP State-wide framework is contained within specific field headings in the attached Microsoft Excel spreadsheet called: MDP_annual_reports_database_structure.xls.

What are the sections of the database structure?

The MDP_annual_reports_database_structure.xls contains the State-wide framework and consists of the following sections:

- **Subdivision_SitePlan** (Subdivision and Site Plans)
- **PermitActivity** (Permit Activity)
- **Zoning Map Changes** (Zoning Map Changes)
- **Zoning Text Changes** (Zoning Text Changes)
- **InfrastructureWaterSewer** (Infrastructure - Water & Sewer)
- **InfrastructureTransportation** (Infrastructure - Transportation)
- **InfrastructureSchools** (Infrastructure - Schools)
- **Land Preservation** (Land Preservation)

Each section consists of a table with field headings that run horizontally across the top of the table. Please feel free to resize columns if necessary. **Do not edit the column field names! If the column field names are different than the MDP structure the import upload will not work and the data will be lost.**

I want to upload my data using your field headings, but what do your headings mean and what is the correct format of data required?

A help tip (which explains what information is required) will appear over each field heading when clicked. Many columns are validated with a choice of the correct answers for that column.

How much flexibility is permitted in the MDP State-wide framework?

Due to the nature of collecting a vast amount of State-wide data on development and our ability to report on a uniform set of indicators across Maryland, data must be submitted in the MDP State-wide Framework.