

# 2015 MARYLAND SUSTAINABLE GROWTH AWARDS NOMINATION FORM

## **PART I – GENERAL INFORMATION**

### **1. NOMINATOR INFORMATION**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address

### **2. NOMINEE CONTACT INFORMATION**

\_\_\_\_\_  
Name of Project or Individual to be Considered for Award

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Web Site (if applicable)

### **3. AWARD CATEGORY:**

**Check the box for the award category that you think this nominee should be considered for**

#### **Leadership and Service**

- This nominee should be considered for a leadership award
- This nominee should be considered for an activist award
- This nominee should be considered for a service award

#### **Smart Growth Communities**

This nomination is for :

- a public project or program
- a private development

#### **Preservation / Conservation Project**

This nomination is for:

- a project that save Maryland's farm and forest land and supports a sustainable future for farms
- a project that promotes habitat management and wildlife conservation
- a project that protects the environment and advances conservation practices

**PART II – PROJECT INFORMATION (To be completed for Smart Growth Communities or Preservation / Conservation Project nominees)**

**1. DATE OF COMPLETION**

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When was work completed on this project?

**2. OWNER OF PROPERTY**

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Name

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Mailing Address

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City

State

Zip

---

Phone Number

Email Address

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**Complete the questions below for Smart Growth Communities Award nominees only**

**3. FINANCIAL INFORMATION**

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What was the total project cost?

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Where was funding obtained?

**4. PROJECT IMPACT**

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Total estimated number of jobs created during the course of the project

## **5. DESCRIPTION OF CURRENT USE**

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Describe the current use of the property (i.e. community center, private residence, etc.).

## 6. FURTHERING THE TWELVE VISIONS

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Briefly describe how the project/activity embodies, results in, or encourages development that addresses at least one of the Twelve Visions.

This description **must not exceed one page.**

### **PART III – DESCRIPTION OF THE NOMINEE’S PROJECT OR ACHIEVEMENT**

Describe the nominee’s project or achievement and explain why this project should be recognized with an award. Use the following two pages to summarize the history of the project or individual and why this is an award-worthy project or individual.

For **Leadership and Service** nominees, please describe the nominee’s achievements and contributions to advance the public’s appreciation, understanding and/or involvement in smart growth, preservation and sustainable communities, including lengths of service, organizational involvement, etc.;

for **Smart Growth Communities Award** and **Preservation / Conservation Award** nominees, summarize the original condition of the property prior to the project, what was involved in the project (project scope), and the outcome and impact of the project.

This description **must not exceed two pages**.

**PART III – DESCRIPTION OF THE NOMINEE’S PROJECT OR ACHIEVEMENT (continued)**

**PART IV – RECOGNITION: PARTICIPATING INDIVIDUALS OR ORGANIZATIONS**

List all individuals who should be recognized for their role in the project. Please briefly explain what that person's role in the project was. MDP will prepare an award certificate recognizing the contributions of each individual or organization included on this list.

## **PART V –PHOTOGRAPHS**

Submit no fewer than 10 images of the property, activity, and other appropriate subjects that document the nomination. A minimum of one photo of a person or group nominated for the leadership and service award is required. Additional images are welcome. Images are used to review nominations, and to illustrate award-winning projects during a public awards presentation ceremony. Please select images that help illustrate the project and that will further the public's understanding of the project.

Digital images should be no larger than 800 pixels on their longest side and should be saved at 300 dpi – large image files may not be accepted. All photos should be submitted as .tif or .jpg files. Save images individually and label each photograph –photomontages, PowerPoint, formatted presentations, or images imbedded in documents will not be accepted. Please label each photo file with a descriptive file name or attach a photo key to the nomination form that describes each image. Prints and slides are not necessary.

Submission of photographs entitles MDP to copy, reproduce, use and publish the photographs in promoting the awards program, or smart growth in general, with appropriate identification of the project.

## **PART VI – SUPPORTING DOCUMENTATION**

In addition to photographs, submit plans, brochures, DVD/CD, website links and other documentation sufficient to illustrate the project before and after the nominated activity.

Nomination packets, including photographs, will become the property of MDP and will not be returned.

## **PART VII - NOMINATION SUBMITTAL**

Nominations materials should include an electronic copy of the complete nomination.

Nominations must be electronically submitted on or before **Friday, September 19, 2014.**

Questions concerning the awards program may be directed to Arabia Davis at 410-767-4613 or [Arabia.davis@maryland.gov](mailto:Arabia.davis@maryland.gov)

This form and all supporting materials must be electronically submitted **by 5:00 PM on Friday, September 19, 2014. Incomplete or late nominations may not be considered.** Submit nomination materials to:

[Arabia.davis@maryland.gov](mailto:Arabia.davis@maryland.gov)

For more information, please contact Arabia Davis at 410-767-4613