

# Transitioning to the Comprehensive Plan 10-Year Review Cycle

The document is intended as a local guide to periodically evaluate the comprehensive plan and its review procedures. A jurisdiction is not precluded from amending its comprehensive plan at any time.

## ***What legislation has changed?***

In 2013, House Bill 409 changed the review cycle for a comprehensive plan to 10-years instead of 6-years; required an implementation status report at least once within the 5-year period; and required growth tiers to be incorporated into the comprehensive plan by the time of 6-year review cycle.

In 2015, House Bill 919 changed and clarified the authority of a local legislative body for a non-charter county or municipality to adopt, modify, remand or disapprove all or part of a comprehensive plan submitted by its planning commission within 90 days of receipt; required the legislative body to hold a public hearing before adopting, modifying, remanding or disapproving a plan; and allowed the legislative body a 90-day public hearing extension.

## ***A. Frequently Asked Questions***

1. When does the 2020 U.S. decennial census data become available?
2. What if my plan review cycle is due before the census data becomes available?
3. Do I need a new comprehensive plan every 10 years?
4. Does my jurisdiction need to complete a review of the implementation status of the comprehensive plan?

## ***B. Preliminary Checklist Questions***

1. What is the adoption date (year) of your jurisdiction's current comprehensive plan?
2. When was the last planning commission or board review of the comprehensive plan?
3. Does your jurisdiction have an established procedure for when or how reviews and updates to the comprehensive plan are to occur?

## ***C. Comprehensive Plan 10-Year Review Cycle Evaluation Checklist***

1. Has your jurisdiction adopted a Growth Tier Map? See Table 1: Growth Tiers – Six Year Review Cycle Schedule
2. Has your jurisdiction had an increase in population of more than 2% (suggested rate) since the last census?
3. Does your comprehensive plan include the required elements? See Table 4: Requirements of Comp Plans.
4. Are changes needed to the current comprehensive plan goals, objectives and policies?
5. Does comprehensive plan reference Article 66B instead of the Land Use Article? Or 6-year review cycle?
6. What other items should the comprehensive plan review checklist address?

## ***D. Comprehensive Plan Amendments***

Each jurisdiction must follow its own hearing and notification protocols, including certain procedural requirements under the Land Use Article, Section 3-203.

## ***E. Establishing a Target Plan Review Date***

Table 2: Target Comprehensive Plan Report and Review Schedule 2015-2035 – (Counties) and

Table 3: Target Comprehensive Plan Report and Review Schedule 2015-2035 – (Municipalities) contain suggested target plan review dates – each planning commission or board should work with MDP to mutually establish a target plan review date. MDP would like to establish these target plan review dates by March 31, 2016.

## ***F. Local Government Case Studies – Local Government Panelist***

## ***G. Questions/Suggestions – Group Discussion***

