

## LOCAL GOVERNMENT ANNUAL REPORTING PROCESS

If your Jurisdiction does not have Planning authority, you do not have to submit a report.

If your Jurisdiction does have planning authority, Review the [MDP Annual Report Letter](#) sent to Planning Director or other government staff and MDP's [annual reporting tools webpage](#). MDP includes reminders about new planning initiatives and laws in each year's letter.

If you issue fewer than 50 new residential permits in your jurisdiction, in the calendar year, counties or municipalities are encouraged to use the respective and streamlined short form.

[County Annual Report Short Form](#)

[Municipality Annual Report Short Form](#)

If your jurisdiction has issued more than 50 New Residential Permits in the calendar year in your County or Municipality, please fill out the Annual Report Long Form In addition to residential permits, the long form includes reporting indicators about Priority Funding Areas, growth related amendments or zoning changes, development capacity analyses, land preservation, and Adequate Public Facilities Ordinances (APFOs), for those jurisdictions that have APFOs.

[County Annual Report Long Form](#)

[Municipality Annual Report Long Form](#)

Note: Municipalities are not required to answer questions related to local land preservation, or answer questions related to APFO's if they do not have an adopted APFO.

If it has been five years since the most recent comprehensive plan adoption, please complete the [5 Year Report](#) Form in addition and submit both reports to MDP.